



Arizona Independent Scheduling Administrator Association

Delivered Via Mail and E-Mail

August 9, 2002

To: Az ISA Member Representatives, Alternate Representatives and Interested Parties

Subject: Notice of Fourth Annual Meeting of the Az ISA Members and Regular Meeting of the Az ISA Board of Directors

The fourth Arizona Independent Scheduling Administrator Association's Annual Members' meeting and the regular meeting of the Board of Directors will be held Tuesday, September 10, 2002. This notice was posted to the Az ISA web site and delivered via mail and e-mail to member representatives and alternate member representatives, as well as interested parties.

FOURTH ANNUAL MEETING OF THE MEMBERS OF THE ARIZONA ISA (AZ ISA)

The purpose of the Annual Meeting of the Members is to elect Member Class Chairs, the Members Chair, and class representatives to the Board of Directors of the Az ISA. In accordance with the Az ISA By-Laws, Section 4.4.1, "Election Process: Each Member Class shall be represented by two Board members. At the second special meeting and at each annual meeting, voting Members for each Member Class shall elect candidates for Board positions to be filled by that Member Class." As a reminder, in order to be eligible to vote in any election or on any issue that comes before the members or to participate in any activities of Az ISA, a member must be current in the payment of its dues.

A list of the Board seats to be filled is attached. The current Members Chair, Kevin Higgins, will preside at the Annual Meeting of the Members.

- **2002 Annual Members Meeting Agenda:**
 - Call to Order
 - Determine Class Quorums
 - Election of Member Class Chairs
 - Election of Members Chair
 - Election of Board Members
 - Report on the Status of the Az ISA by Patrick Sanderson
 - Adjourn

REGULAR BOARD OF DIRECTORS MEETING

The Az ISA Board of Directors will also meet on September 10, 2002, immediately following the Annual Members meeting. All Az ISA members and interested parties are welcome to attend the Board meeting. The agenda for the Board meeting will be sent out prior to the meeting and posted on the Az ISA website (www.az-isa.org).

SCHEDULE - 2002 ANNUAL MEMBERS MEETING AND REGULAR BOARD MEETING:

- When: Tuesday, September 10, 2002
 - Registration 9:30 AM
 - Members Meeting 10:00 AM
 - Break
 - Board Meeting Immediately Following Members Meeting

Lunch will be provided (RSVP needed, please see below)

- Where Holiday Inn Select Airport Hotel (See attached map)
 - Conference Room # T1
 - 4300 East Washington Street
 - Phoenix, Arizona
 - (602) 273-7778

RSVP: Please RSVP for both meetings and lunch as soon as possible, and not later than September 2, to Peggy Drumm via e-mail pdrumm@az-isa.org, phone 602-352-3531 or fax 602-352-3530, so that accurate arrangements can be made for room setup and catering.

HOTEL RESERVATIONS: Hotel reservations can be made by contacting Kelli Burton, Catering Manager, Holiday Inn Select Phoenix, 602-286-1122 Direct Line or 602-273-7778 Main Line. A complimentary hotel shuttle is available to/from the airport every half hour. Free parking is available at ground level and in a covered parking garage directly west of the hotel.

The current Az ISA membership roster is attached. If any of this information is incorrect, please contact Peggy Drumm as soon as possible so that corrections can be made and notice given to the correct person(s).

Further details will be provided when they are available. Please call me at (602) 352-3532 or e-mail me at psanderson@az-isa.org if you have any questions about the upcoming Annual Meeting of the Members or the regular meeting of the Az ISA Board of Directors.

Sincerely,

Patrick J. Sanderson
Acting Executive Director

Attachments

Arizona Independent Scheduling Administrator Association (AZ ISA)

Board of Directors As of August 9, 2002

Board Seats & Class Chairs to be Filled at September 10, 2002 Annual Members Meeting

Transmission Facilities Providers Class

- Ed Beck, Tucson Electric Power Company (9/00–9/02) YES
- Larry Huff, Southwest Transmission Cooperative, Inc. (9/01–9/03) NO
- CLASS CHAIR: Larry Huff YES

Local Load Serving Entities Class

- Charles N. Emerson, TRICO (9/00–9/02) YES
- Vacant (9/01–9/03) YES
- CLASS CHAIR: Vacant YES

Aggregators Class

- Vicki Sandler, APS Energy Services (9/00–9/02) YES
- Mike McElrath, Phelps Dodge Energy Services (9/01–9/03) YES
- CLASS CHAIR: Vacant YES

Independent Generators and Wholesale Power Marketers Class

- Vacant (9/00–9/02) YES
- Curtis Kebler, Reliant Energy Wholesale Group (9/01–9/03) YES
- CLASS CHAIR: Thomas Broderick YES

End-Use Customers Class

- Andrew D. Gregorich, ASARCO (9/00–9/02) YES
- Kevin Higgins, Arizonans for Electric Choice & Comp. (9/01–9/03) NO
- CLASS CHAIR: Kevin Higgins YES

MEMBERS CHAIR: Kevin Higgins YES

Acting Executive Director

- Patrick J Sanderson, Arizona ISA